

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of Adjudication and Hearings**



**ADMIN. ORDER NO.: 2002-02**

**SUBJECT: Authorization for issuance of Clerk's default notice pursuant to applicable law**

Pursuant to Reorganization Plan No. 4 of 1996, D.C. Official Code § 2-1801.01 et seq., Mayor's Order No. 97-42, effective January 13, 1997, Mayor's Order No. 99-68, effective April 28, 1999, Department of Health Organizational Order No. 24, effective December 17, 1999, and all other applicable law, it is hereby **ORDERED** that:

1. The Clerk or any Deputy Clerk of the Office of Adjudication and Hearings ("OAH") shall issue default notices to Respondents who fail to respond within 21 days of service to Notices of Infraction charged under the Civil Infractions Act of 1985 (D.C. Official Code § 2-1801.01 et seq.) as authorized D.C. Official Code § 2-1802.02. Each notice shall contain the following information:
  - a. The Respondent shall be assessed and liable for the penalty for failing to respond under the terms set forth in D.C. Official Code § 2-1802.02(f) and other applicable law;
  - b. The Government shall serve a second Notice of Infraction as required by D.C. Official Code § 2-1802.02(f);
  - c. The pre-scheduled hearing date set forth on the Notice of Infraction shall be vacated; and
  - d. The Clerk shall serve copies of the default notice upon all parties.
2. During any period when deliveries of the United States Postal Service may be slowed by an Act War, Act of Terrorism, or other objectively verifiable occurrence, the Clerk or any Deputy Clerk shall issue default notices upon the lapsing of any time greater than 21 days that may be designated by the Chief Administrative Law Judge.
3. This Order supersedes all previous orders to the extent of any inconsistency.
4. This Order is effective immediately.

Dated this 15 day of February, 2002

/s/

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Paul Klein  
Chief Administrative Law Judge